

## **MEETING NOTICE**

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY**

**BUDGET HEARING AND MEETING**

**WEDNESDAY, MARCH 10, 2021 MEETING NOTICE**

**157 FREEDOM WAY**

**MOOREFIELD, WV**

**MEETING TIME WILL BE 6:30 P.M.**

THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY WILL HOLD A MEETING ON **WEDNESDAY, MARCH 10, 2021 AT 6:30 P.M. AT THE HARDY COUNTY 9-1-1 CENTER**. THE MEETING WILL BE TO DISCUSS THE REGULAR BUSINESS OF THE AUTHORITY. THE MEETING WILL BE OPEN TO ALL MEMBERS OF THE PUBLIC. A QUORUM OF THE HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY BOARD IS SCHEDULED TO MEET AND MAKE DECISIONS AND TAKE OFFICIAL ACTION ON MATTERS SCHEDULED ON THE MEETING AGENDA.

A COPY OF THE MEETING AGENDA WILL BE AVAILABLE, IN ADVANCE , TO ANY MEMBER OF THE PUBLIC AND/OR NEWS MEDIA AT THE CLERK'S OFFICE, ROOM 111, 204 WASHINGTON STREET, MOOREFIELD, WV 26836 OR BY CONTACTING THE HARDY COUNTY CLERK'S OFFICE AT TELEPHONE NUMBER 304-530-0250.

**HARDY COUNTY EMERGENCY AMBULANCE AUTHORITY  
MEETING DATE MARCH 10, 2021  
STARTING AT 6:30 P.M.  
MEETING AT THE 9-1-1 CENTER  
157 FREEDOM WAY  
MOOREFIELD, WV**

**AGENDA:**

- CALL TO ORDER/ROLL CALL
- APPROVE MINUTES
- TREASURER'S REPORT

**OLD BUSINESS:**

- BUILDING, EQUIPMENT/VEHICLE, SUPPLIES UPDATE
- REPAIRS TO VEHICLES
- FRALEY'S, WARDENSVILLE, 911 HCEAA, 9-1-1 CENTER UPDATES
- TRAINING
- DRUG/EQUIPMENT INVENTORY REPORT

**NEW BUSINESS:**

- COUNTY COMMISSION MEETING
  - APPROVAL TO PAY INVOICES
  - COMMENTS—BOARD MEMBERS AND EMPLOYEES
  - PUBLIC COMMENTS
  - PERSONNEL
- 
- **NEXT MEETING DATE, APRIL 14, 2021 LOCATION TO BE AT THE BAKER BUILDING, 17940 STATE ROAD 55, BAKER, WV**

## Hardy County Emergency Ambulance Authority Minutes from March 10th, 2021

Present: Paul Lewis: President, Doug Coffman: Secretary, Fran Welton, Ron Crites,  
Jay Fansler: County Commission Representative Derek Alt: HCEAA Executive Director, Nathan Kesner:  
HCEAA Asst. Director

Absent: Tim Thorne: Vice President, Tim Ramsey: Treasurer

Guest Present: Jean Flanagan with the Moorefield Examiner, Herbie & Carrie Lake with Firehouse Subs,  
Tina Todd

President Paul Lewis called meeting to order at 6:30pm, followed by Pledge of Allegiance and Prayer.

Board takes a moment to see the new Argo, provided by grant from Firehouse Subs. Photograph's  
taken.

**February Minutes:** Ron makes motion to approve minutes, Fran seconds, motion carries.

At 6:53 Doug makes motion to go into Executive Session, Ron seconds.

No action taken

At 7:46 Doug makes motion to come out of Executive Session, Ron seconds

### **Treasurer Report:**

Derek reports the checking account currently has \$11,988.85. The Savings Account currently  
has \$117,065.48. Total expenses for the month of February \$108,048.49.

### **Old Business:**

#### **Building, Grounds, Equipment/Vehicle**

##### **Building:**

The toilets have been repaired.

Derek states they will start staging crews in Wardensville at Co. 1 in April.

Looking at possible locations and building options for staging crews.

##### **Vehicles:**

Argo 3 is onsite in the county, partially available for search type calls on request.

Grant County Mulch willing to donate towards purchase of truck and trailer for  
the transport of the Argo, waiting to hear from others before deciding final  
amount. They have not heard from Woodmark or Pilgrims in regards to  
donating for vehicle or trailer.

**Drug/Equipment:** Nothing to report

**Ambulance Calls:**

Calls for February: HCEAA 52 Wardensville 22 Fraley's 107

Paul reports the 911 center is operating at 100% capacity

**Training:**

Derek and Nathan are currently working with Serena to get a 6 – 12 month schedule for classes.

Saturday class for ITLS (International Trauma Life Support)

**Equipment:** Nothing to report

**New Business:**

**Commission Meeting:** Nothing to report

**Approval to pay invoices:**

Motion made for approval to pay invoices by Fran, Ron seconds. Motion carries.

**Board Member and Employee Comments:**

Derek suggested moving the timeline on the second full-time crew to immediate hire instead of waiting until July.

The Budget was presented to the Commission, no comment or action requested from the commission.

**Public Comments:**

Motion to adjourn meeting by Ron, second by Fran, Motion carries

Next meeting: April 14<sup>th</sup>, 2021 6:30pm at the Baker station.

Meeting Minutes prepared by Tina Todd.

## Hardy County Emergency Ambulance Authority Minutes from March 10th, 2021

Present: Paul Lewis: President, Doug Coffman: Secretary, Fran Welton, Ron Crites,  
Jay Fansler: County Commission Representative Derek Alt: HCEAA Executive Director, Nathan Kesner:  
HCEAA Asst. Director

Absent: Tim Thorne: Vice President, Tim Ramsey: Treasurer

Guest Present: Jean Flanagan with the Moorefield Examiner, Herbie & Carrie Lake with Firehouse Subs,  
Tina Todd

President Paul Lewis called meeting to order at 6:30pm, followed by Pledge of Allegiance and Prayer.

Board takes a moment to see the new Argo, provided by grant from Firehouse Subs. Photograph's  
taken.

**February Minutes:** Ron makes motion to approve minutes, Fran seconds, motion carries.

At 6:53 Doug makes motion to go into Executive Session, Ron seconds.

No action taken

At 7:46 Doug makes motion to come out of Executive Session, Ron seconds

### **Treasurer Report:**

Derek reports the checking account currently has \$11,988.85. The Savings Account currently  
has \$117,065.48. Total expenses for the month of February \$108,048.49.

### **Old Business:**

#### **Building, Grounds, Equipment/Vehicle**

##### **Building:**

The toilets have been repaired.

Derek states they will start staging crews in Wardensville at Co. 1 in April.

Looking at possible locations and building options for staging crews.

##### **Vehicles:**

Argo 3 is onsite in the county, partially available for search type calls on request.  
Grant County Mulch willing to donate towards purchase of truck and trailer for  
the transport of the Argo, waiting to hear from others before deciding final  
amount. They have not heard from Woodmark or Pilgrims in regards to  
donating for vehicle or trailer.

**Drug/Equipment:** Nothing to report

**Ambulance Calls:**

Calls for February: HCEAA 52 Wardensville 22 Fraley's 107

Paul reports the 911 center is operating at 100% capacity

**Training:**

Derek and Nathan are currently working with Serena to get a 6 – 12 month schedule for classes.

Saturday class for ITLS (International Trauma Life Support)

**Equipment:** Nothing to report

**New Business:**

**Commission Meeting:** Nothing to report

**Approval to pay invoices:**

Motion made for approval to pay invoices by Fran, Ron seconds. Motion carries.

**Board Member and Employee Comments:**

Derek suggested moving the timeline on the second full-time crew to immediate hire instead of waiting until July.

The Budget was presented to the Commission, no comment or action requested from the commission.

**Public Comments:**

Motion to adjourn meeting by Ron, second by Fran, Motion carries

Next meeting: April 14<sup>th</sup>, 2021 6:30pm at the Baker station.

Meeting Minutes prepared by Tina Todd.