

**Hardy County Planning Commission**  
**Meeting Minutes**  
**03-03-2020**

A regularly scheduled Hardy County Planning Commission meeting was scheduled for and held on March 3rd, 2020 at 6:00 p.m. on the lower level of the Hardy County Courthouse; 204 Washington Street, Moorefield, WV. Planning Commission members present were Lee Lehman, Charlotte Bowman, Robert Williams, Greg Greenwalt, Roger Saville, Tim Wilkins, Tyler Bradfield. George Leatherman, and County Commission representative Dave (Jay) Fansler. Also present was Lon Anderson from the Moorefield Examiner.

Lee Lehman called the Public Hearing portion of the Hardy County Planning Commission to order at 6:01

The minutes were read and approved from the February meeting.

- Greg Greenwalt made a motion to approve minutes.
- George Leatherman seconded the motion
- Motion carried, all in favor.

**New business:**

Scott gave a staff report for February - there were 16 permits with a total of \$760,000 but the 20 house poultry complex permit adds \$10,000,000. Scott informed the board that the ESRI Federal GIS Government Users Conference in DC on Feb. 10-12 was very helpful and well attended. The planner presented a letter to Region 8 endorsing a farm housing project being proposed in town limits.

There was discussion about the floodplain ordinance. Scott had taken the final floodplain ordinance to the County Commission earlier in the day and recommended consideration contingent upon the Planning Commission's final approval – meaning all components discussed (recommendations from Law Clinic) at last meeting were added and a final copy was e-mailed to the board a few weeks prior to this meeting.

The minutes were read and approved from the February meeting.

- Greg Greenwalt made a motion to endorse the ordinance as was presented to the County Commission earlier in the day.
- Charlotte Bowman seconded the motion
- Dave Fansler abstained
- Motion carried, all in favor.

**Old business:**

Scott reminded the commissioners about their Comp Plan duties to organize citizen participants for the category to which each was assigned – again the assignments are as follows: Housing Residential – Lee, Infrastructure/Transportation – George & Greg, Public Services – Charlotte, Recreation Tourism – Greg, Economic Development – Robert, History/Culture – Roger, Rural Agriculture – Tim & Tyler. Scott said she was gathering information and data about these issues that will be disseminated to each of the commissioners for their respective topics.

Scott told the board that the County Commission once again failed to adopt the By-Laws for the GIS Board and that Harold requested that RDA be added as a board member even though the RDA does not directly use/edit or maintain any GIS data.

There was a call from the president to enter into executive session

- At 6:25 Greg Greenwalt moved to enter an executive session about personnel mater.
- Robert Williams seconded the motion
- All in favor

No action was taken in the executive session.

- Greg Greenwalt moved to come out of executive session
- Tim Wilkins seconded the motion
- All in favor, motion carried.

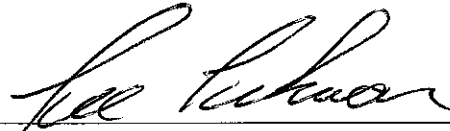
The Hardy County Planner, Melissa Scott announced that after serving as planner and floodplain manager for over seven years, she was resigning to accept a new position, and that her last day would be March 17<sup>th</sup>.

- Tyler Bradfield mad a motion that Lee & Greg would negotiate the budget for 2020-21 as Melissa would not be there to do so
- George Leatherman seconded the motion
- Motion carried all in favor
  
- Greg Greenwalt then made a motion that the money remaining in the salary budget for the year would be moved to the “professional services” line item.
- Tyler Bradfield seconded the motion
- Motion carried, all in favor
  
- Greg Greenwalt them made a motion to authorize the planner to send a letter requesting that the WVU Law Clinic put Hardy County on their waiting list to assist with Comp Plan updates and ordinance updates as needed.
- Charlotte Bowman seconded the motion
- Motion carried, all in favor.

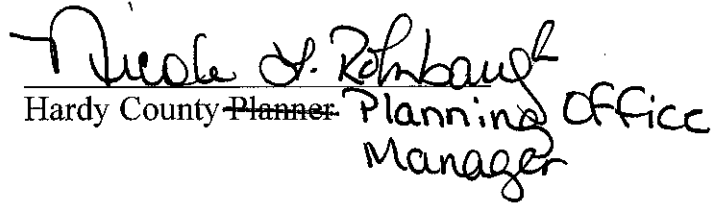
There was some general discussion about the news. At 7:06 Lee Lehman called for a motion to adjourn

- George Leatherman moved to adjourn
- Tyler Bradfield seconded the motion
- All in favor

Meeting adjourned.



President, Hardy County Planning Commission



Hardy County Planner

Planning Office  
Manager

2



Handwritten text, possibly a signature or date, located in the center of the page.

