

HARDY COUNTY PUBLIC SERVICE DISTRICT  
JULY 6, 2017  
10:00 A.M.  
2094 US 220 South, Moorefield, West Virginia

Present: Matthew Gapp, Melvin Shook, Rose Helmick, Logan Moyers, HCPD; Jean Flanagan, Media; Kylea Radcliff, The Thrasher Group.

The meeting was called to order at 10:05 a.m. by Chairman Matthew Gapp. Melvin Shook made a motion to approve the minutes of the June 7, 2017 regular meeting minutes as presented. Rose Helmick noted a change in the minutes to strike "following executive session". With the revisions noted, Rose Helmick seconded the motion. The motion was approved.

***Unfinished Business:***

***Upcoming Water Project Update*** – Logan Moyers provided an update on the progress of the organics removal system to be installed at the Baker Water Plant. We have been working with the organics removal system manufacturer, Ixom, to formulate a water testing plan for preliminary testing in advance of the organics removal system installation. Since the decision was made to forego pilot testing, this preliminary testing will be completed to provide water testing results and information to the WVBPH. Ixom will provide a miniature one gallon- per-minute pilot test unit for us to utilize for testing from late September through the end of the calendar year. This testing will allow Ixom to monitor and receive necessary water test results without the need for a full scale pilot demonstration and should allow the project to be completed approximately six months earlier than originally planned. Beginning next week, the District will begin sending five gallon samples of water to Ixom's facility in Colorado for testing. The District will also begin testing in accordance with Ixom's test plan. Most of the necessary water tests can be completed in-house with the District's existing testing equipment however some of the required testing will need to be sent to an outside laboratory.

Kylea Radcliff provided an update on the Dover Hollow/Fort Run extension projects and the Trough Road upgrade project that will be completed along with the Baker project. Most of the mapping for these projects has been completed. A majority of customer sign-ups and easements have also been acquired. Work continues to finalize design for these projects as well as to acquire the few remaining sign-ups and easements that are needed.

Rose Helmick asked if there was any grant funding available for the projects, specifically for the engineer and testing costs. Kylea Radcliff, project engineer, informed that she has contacted representatives from USDA-RUS regarding grant possibilities. USDA-RUS representatives have agreed to meet with District representatives to determine the District's eligibility for any and all grant opportunities available to the District once all preliminary engineering work has been completed and an official funding application has been submitted.

***Sewer Rate Increase*** – Logan Moyers provided an update on the sewer rate increase for the Baker Sewer system. Mr. Moyers has contacted an accountant who will be working on an information sheet to submit to WVPSC as part of a 19A Rate case filing. The District plans to ask for a split rate for residential and commercial customers due to the large percentage of commercial use compared to residential use in the project area.

***New Business:***

***Engineering Contract*** – Logan Moyers presented a contract to enter into an agreement for engineering services for the upcoming water project with the The Thrasher Group. This is an amendment to an existing engineering contract for the extension projects that now includes the Baker Water Plant project. Melvin Shook made a motion to accept the amendment to the engineering agreement as presented. Rose Helmick seconded the motion. It was unanimously approved.

There were no members of the public in attendance for comment.

There being no further business, Melvin Shook made a motion that the meeting be adjourned at 10:36 a.m. The meeting was adjourned.

The next regular scheduled board meeting will be held ***August 2, 2017, 10:00 a.m.*** in the conference room of the HCPSD office located at 2094 US 220 South, Moorefield, West Virginia.

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Matthew Gapp, Chairman

*These minutes represent a summary of the subject discussed and the actions taken by the members of the Hardy County Public Service District for the regular meeting held on July 6, 2017. The meeting and proceedings were electronically recorded. In the event there may be discrepancies or contradictions between the written minutes and the audio recording, the audio recording shall take precedence.*