

HARDY COUNTY PUBLIC SERVICE DISTRICT  
AUGUST 2, 2017  
10:00 A.M.  
2094 US 220 South, Moorefield, West Virginia

Present: Matthew Gapp, Melvin Shook, Rose Helmick, Logan Moyers, Connie Sherman, Kevin Markwood, HCPD; Jean Flanagan, Media.

The meeting was called to order at 10:05 a.m. by Chairman Matthew Gapp. Melvin Shook made a motion to approve the minutes of the July 6, 2017 regular meeting minutes as presented. Rose Helmick seconded the motion. The motion was approved.

***Unfinished Business:***

***Upcoming Water Project Update*** – Logan Moyers provided an update on the progress of the organics removal system to be installed at the Baker Water Plant. Mr. Moyers reported that since the last board meeting, the “modified” pilot testing has commenced. Two 5-gallon samples of raw water have been sent to Xiom, the organics removal system manufacturer, for testing. This testing plus a significant amount of additional in-house testing covering a wide array of parameters will continue in order to gain an understanding of the benefits that can be realized with the addition of the organics removal system to the plant’s existing capacities. It is still planned for Ixom to provide a miniature one gallon- per- minute pilot test unit for testing from late September through the end of the calendar year. The information gained through the pilot testing phase will be used by Ixom in the development of the organics removal system and will also be provided to the WVBPH and the WVPSC.

Mr. Moyers provided an update on the Dover Hollow/Fort Run extension projects and the Trough Road upgrade project that will also be completed as part of this upcoming project. Nearly all of the easements for these projects have been acquired. Work continues to finalize design for these projects as well as to develop mapping and acquire the few remaining sign-ups and easements that are needed.

Rose Helmick inquired about the possibility of including an extension on Kill Deer Lane as part of this water project. Mrs. Helmick owns property in the proposed extension area and has been approached by neighbors requesting water service. Mr. Moyers is familiar with the area and indicated if the residents are agreeable to granting easements the only real hurdle would be the railroad crossing. Mr. Moyers was given names of interested residents from Mrs. Helmick and will prepare a cost estimate to present to the board to aid in determining if this extension will be added to the upcoming water project.

***Sewer Rate Increase*** – Logan Moyers provided an update on the sewer rate increase for the Baker Sewer system. Mr. Moyers has been in contact with the an accountant who will be working on an information sheet to submit to WVPSC as part of a 19A Rate case filing. The District plans to ask that a WVPSC staff engineer be sent to review our sewer operations as part of the case filing. It is anticipated this filing will occur during the month of August.

***Miscellaneous Business:***

***District Bank Accounts*** – Bank Resolutions and new signature cards were presented for the District board members for approval and execution. It was necessary to update this information with all three local banks due to the change in board members with the passing of Clyde See and the appointment of Rose Helmick. Rose Helmick made a motion to approve the documents as presented. Melvin Shook seconded the motion. It was unanimously approved.

There were no members of the public in attendance for comment.

There being no further business, Melvin Shook made a motion that the meeting be adjourned at 10:25 a.m. The meeting was adjourned.

The next regular scheduled board meeting will be held **September 6, 2017, 10:00 a.m.** in the conference room of the HCPSD office located at 2094 US 220 South, Moorefield, West Virginia.

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Matthew Gapp, Chairman

*These minutes represent a summary of the subject discussed and the actions taken by the members of the Hardy County Public Service District for the regular meeting held on August 2, 2017. The meeting and proceedings were electronically recorded. In the event there may be discrepancies or contradictions between the written minutes and the audio recording, the audio recording shall take precedence.*