HARDY COUNTY PUBLIC SERVICE DISTRICT
JANUARY 9, 2013
10:00 A.M.
2094 US 220 South, Moorefield, West Virginia

Present: Melvin Shook, Clyde See and Connie Sherman, HCPSD; Jean Flanagan, Examiner.

Absent: Matthew Gapp and Logan Moyers

The meeting was called to order at 10:15 a.m. by Melvin Shook, Vice-Chairman. Clyde See made a motion to approve the December 5, 2012 meeting minutes as prepared. Melvin Shook seconded the motion. It was unanimously approved.

Baker Water Project –Connie Sherman provided an update on the Baker Water Project. JF Allen has completed all change order work and the Phase I tank is back in service. Change Order #7 for Contract #4 was presented. This is a final adjusting change order to reflect actual quantities of material installed by JF Allen in the amount of $13,160.00 for a total contract price of $1,273,530.77. Clyde See made a motion to approve the change order as presented. Melvin Shook seconded the motion. It was unanimously approved. Pay Requisition #25 from USDA-RUS was presented in the amount of $52,048.69. This requisition is for spare pumps for each booster pump station and the water plant and miscellaneous stock inventory materials. These funds represent the remaining contingency funds for the Baker Project. Clyde See made a motion to approve the pay requisition as presented. Melvin Shook seconded the motion. It was unanimously approved.

Baker Sewer Project – Connie Sherman provided an update on the Baker Sewer Project. Thrasher Engineering continues to work to finalize the redesign of the Old Baker Road portion of the project which includes the addition of a grinder pump station. The property owner where the station is to be located requested to change the location of the station which resulted in changes to the customers who will be located on the force main sewer line. Once the design work is final, work will continue on acquiring easements and obtaining customer sign ups.

FY12 Financial Statements – The financial statements for fiscal year ending June 30, 2012 were mailed in the board packets. The board would like additional time to review the report and will vote for approval of the document at the next board meeting.

Miscellaneous – The Hardy County Commission approved the reappointment of board member Clyde See for a six year term.

There were no members of the public in attendance for comment.

There being no further business, Clyde See made a motion that the meeting be adjourned at 10:30 a.m. The meeting was adjourned. ***February 6, 2013, 10:00 a.m.*** in the conference room of the HCPSD office located at 2094 US 220 South, Moorefield, West Virginia.

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Melvin Shook, Vice Chairman