

HARDY COUNTY PUBLIC SERVICE DISTRICT
JANUARY 11, 2017
10:00 A.M.
2094 US 220 South, Moorefield, West Virginia

Present: Matthew Gapp, Melvin Shook, Clyde See, Logan Moyers, Kevin Markwood, Connie Sherman, HCPSD; Jean Flanagan, Media; Betsy Orndorff-Sayers, Vickie Dyer, Gina Atkinson, Teryl Hott, Anna Dunlap and Marsha Rudolph, residents of the Town of Wardensville.

The meeting was called to order at 10:05 a.m. by Chairman Matthew Gapp. Melvin Shook made a motion to approve the minutes of the December 14, 2016 regular meeting minutes as presented. Clyde See seconded the motion. It was unanimously approved.

Unfinished Business:

Town of Wardensville – Logan Moyers provided an update on the transfer process of the Town of Wardensville’s water and sewer systems. A conference call is scheduled for Friday, January 13th with Attorney John Stump and Terry Lively, Region VIII Planning & Development Council, and representatives from both utilities for the purpose of discussing the next steps in the transfer process. The group will work on formulating a purchase agreement along with a second document that will work to act as a list of action items and conditions for each entity to help facilitate the transfer. Clyde See asked if the WVPSC had been contacted regarding the rate issue. Logan reported that it is still to be determined but Mr. Stump has spoken briefly with WVPSC staff regarding the issue. Several concerned citizens from the Town of Wardensville were in attendance at the meeting to voice their concerns and to ask questions regarding the possible transfer. Topics included ownership of the property where existing water and sewer facilities are located especially property located in the Town Park; which entity would handle payments and billing; charges for water used by the swimming pool; deferred payment options for customers; sewer lagoon; notice of future public hearings; time frame of the transfer process; etc. Logan Moyers addressed the questions of the group. An update will be provided at the next meeting.

Bond Refunding Proposal – Logan Moyers reported that there will not be any action taken on the selection of a commercial bank as part of the District’s refunding of a portion of its existing debt at this meeting as was listed on the agenda. An error was made on the schedule by bond counsel and review of bank proposals and pre-closing documents will be ready at the March 1st board meeting.

Emergency Preparedness Project – The final pay request from contractor, Michel, Inc., for the Emergency Preparedness Project was distributed as part of the board packet. All work has now been completed. Clyde See made a motion to approve the final pay requisition for the project in the amount of \$77,244.00. Melvin Shook seconded the motion. It was unanimously approved.

Baker Water Quality Issues – Logan Moyers provided an update on the work with Water Membrane Systems, Inc. to address the water quality issues at the Baker Water plant. The District continues to pursue an organics removal system that utilizes ion exchange technology to reduce organics levels in raw water. By removing a high level of organics from the raw water, the Baker system should realize a reduction in DBP levels to a level below the maximum contaminant level as well as more efficient plant operation. A chemist with Ixom, the manufacturer of the ion exchange system, recently spent 3 days at the water plant conducting tests and will use the results of this testing to develop a pilot project using the MIEX ion exchange system. The District will continue its work in developing a pilot project and hopes to have a pilot operational in the coming months. This type of removal system uses salt in the removal process which will result in a salt brine residue material that will require disposal and salt replacement after approximately every 1 million gallons of water is treated. The District will

work to determine a disposal method for the salt brine waste prior to implementation of the pilot project. New membrane filters have been ordered with installation scheduled for February 22, 2017.

Miscellaneous Business:

HCPSD Deferred Payment Policy –A Deferred Payment Agreement policy was included as part of the board meeting packet. This agreement outlines the conditions for which a customer can choose to pay their water or sewer bill in payments to avoid termination. Melvin Shook made a motion to approve the policy as proposed. Clyde See seconded the motion. It was unanimously approved.

Certificate of Deposit – A certificate of deposit with the Pendleton Community Bank is expiring and due to the low interest rates it was decided to transfer these funds to a savings account rather than renewing the certificate. Clyde See made a motion to transfer the funds. Melvin Shook seconded the motion. It was unanimously approved.

There were no members of the public in attendance for comment outside of the residents of Wardensville.

There being no further business, Clyde See made a motion that the meeting be adjourned at 11:15 a.m. The meeting was adjourned.

The next regular scheduled board meeting will be held ***February 1, 2017, 10:00 a.m.*** in the conference room of the HCPSD office located at 2094 US 220 South, Moorefield, West Virginia.

Matthew Gapp, Chairman

These minutes represent a summary of the subject discussed and the actions taken by the members of the Hardy County Public Service District for the regular meeting held on December 14, 2016. The meeting and proceedings were electronically recorded. In the event there may be discrepancies or contradictions between the written minutes and the audio recording, the audio recording shall take precedence.