

Hardy County Emergency Ambulance Authority

September 13, 2017

Present: Paul Lewis: President, George Crump: Vice President, JR Keplinger: County Commission Representative, Ronnie Crites, Bill Collins, Mary Fishel, Dave Pratt, Carmen R. Rexrode, Derek Alt: HCEAA Executive Director, HCEAA Executive Secretary: Tina Todd

5 guest Present: Including 1 from Fraley's Ambulance Service, 1 with Moorefield Examiner, Representative with Stryker, Representative with Penncare

President Paul Lewis called the meeting to order at PM 6:30 followed by the Pledge of Allegiance and Prayer by Vice President George Crump.

George Crump makes motion to accept minutes from August Ron Crites seconds, passed

Treasurer Report:

Current balance of \$5,242.10 and still have invoices to pay, most are re-occurring.

Committee reports

Nothing to report

Election of Officers

Nomination for Treasurer, Bill Collins motions to nominate Tim Ramsey, Dave Pratt seconds. passed

Nomination for Secretary, Bill motions to nominate Mary Fishel, Dave Pratt seconds. passed

Nomination for Vice President, Ron motions to nominate George Crump, Dave Pratt seconds. passed

Nomination for President, George motions to nominate Paul, Ron Crites seconds. passed

Old Business: Building, Equipment/Vehicle, supplies update

Building: Plumber coming this week. Plumber came out last week and would not be able to do Commercial toilets, lines are not large enough. Quality of previous work was not very good, internal components need upgrading.

Lights on the right side of building are still out. Derek spoke with Steve Weese and he will be coming out when he gets a moment. Testing a new bulb in another location and will let us know how that works out.

Equipment:

Had a cot go down the previous week, arm broke off. MedPro came and repaired. Waiting to hear from Visio representative to service monitors.

Need new batteries for the cots, batteries are shot. Several incidents have been reported. Most recent incident, had a heavier patient and the cot would not lift him.

Stryker came in, did fee assessment on the equipment and will give a report on that later in the meeting.

Vehicle 381 and 383, nothing to report. 379 down for a week due to compressor burn up for the airbags. 376 is a trooper. Brought to Derek's attention that the ambulances do not say Hardy County, they just say HCEAA and people are not aware of what that means. He believes eventually the ambulances should state Hardy County.

Calls for August: Fraley 99

HCEAA 42

Wardensville 35

Derek got a comment that the signed refusals were down this month, George agreed.

Training: Beth currently in the process of completing classes. Dave reports that Eastern is actively looking for students for a paramedic program. Possibility of a scholarship. There is a pre-requisite, that you need your anatomy and physiology.

Drugs/Equipment Inventory

Stericycle coming in tomorrow to pick up sharps.

Ambulance purchase and Grant

Ambulance was approved, Rose working on bid. On the grant, Rose thought 35% could be obtained, but cannot get it until 2018, Paul believes after the first of the year. Probably due to the way they disperse the money because Law enforcement is included in that 35% also. Hardy County has purchased two police vehicles. Issue is when looking at Demo's, which do not stay around long. Rose has not gotten into the paper yet, needs to be advertised at least twice. Needs to be a time period between the two. With the process we are looking at November. Paul has seen the bid documents from Derek, but has not seen them from Rose and she has

New Business

Potomac Highland Autism support group, mainly out of Grant County but do have participants in Hardy County. They would like to give ambulance crews a briefing of new information. They have a sticker to alert ambulance crews and law enforcement, that there is an autistic child/person in the vehicle.

Julian Brown with Stryker working with Derek, putting together a group purchasing discount. Based on the amount of equipment, needs to speak with each of the services involved. Will have a period of time, probably through the end of the year where they will offer the larger discount. Through the end of the month they are offering an additional 3% discount, because the pricing structure changes on October 1st. He is not the Physio representative, but Physio is owned by Stryker, he will try to field any questions but also take the information back to that representative. Would like to meet individually with each service to obtain a list of equipment that each would be looking for. Then in a few days he would have official pricing based on the group purchasing discount. Gives a quick overview of the fleet assessment and then took everyone out to look over new equipment.

County Commission update – Nothing to report

Approval to pay invoices: Most are reoccurring, George motions approval to pay invoices, Ron 2nds.

Approval to have Executive Secretary setup one day a week at the Baker station. Need to advertise with the Moorefield Examiner and have it placed on the Website.

Suggestions of a drop box for Baker and the Courthouse.

Paul needs to review what the states retirement program is. There percentage is a little higher

By - laws need to be changed based on federal requirements. The purpose and dissolution clause have to be in the by-laws. Rose has made some suggestions, Paul has spoken to Lucas regarding the changes, he has gotten wording done by the federal government on how the dissolution clause should read. Once we have all that, Rose will send off to obtain the 501 3c. Once it is done, Paul will forward a copy to everyone for their review. Greg mentioned that we would have to publicize it, but Paul has not found it in the current by-laws. He to re-check.

Question regarding the well – It should be right in the middle of the parking lot.

According to the County Commission meeting the Public Library is looking to put a satellite office on this side of the building. E.A. Hawse has already given them an agreement. They will be dressing up the parking area. Not a definite deal yet, still has to go back to the County Commission.

Grants – Still no grants available at this time. State has not released any and the one Rose has been working on is not available until January 1.

Board Comments – Bill Collins received a tour of the Baker and Wardensville facilities.

Public Comments – None

Contracts with Fraleys and Wardensville, they have the contracts to be signed

Quarterly financial reports will be completed at the end of September

The Audit is complete, Paul has not received a report.

Pricing from Stryker: 2 sets of battery kits, (2) Demo stair chairs with additional options
quote is \$7515.18

New Chairs with no options (will take approximately 6 weeks to get) and battery kits – quote \$7227.36

Warranty for one year on demo's or new and you can purchase up to 10 years, a 7 year contract will cost about \$700.00. Contract include parts, labor, travel and 1 preventive maintenance a year.

JR moves to purchase Demo stair chairs and battery kits at \$7515.18, second by Bill. Passed

Stryker representative will work over the next couple of days on group purchase, asking for commitment on bare minimum before the end of the year. Group Discount on orders by the end of September.

Physio is offering the same, trade in of life pack twelves will be approximately \$4000 come January 1st, between October 1st and January 1st you will receive an additional \$1000 and by the end of September it

is \$6500. Trade in value does not require you take ownership of the new life pack by then, just have to have the purchase order in that time frame. Same with Stryker, can do delayed delivery.

It comes with a full one year warranty and if you want additional service warranty for 7 years will be approximately \$730, Can purchase up to 10 years. After 10 years, purchase one year at a time. Warranty can be purchased at any time. 3% price increase each year.

Executive Session:

George Crump moved to go into Executive Session regarding with a personnel issue. 2nd by Ron Crites.

Members came back into regular session and no motion made.

JR Keplinger moved to adjourn the meeting, Second by Dave Pratt