

**HARDY COUNTY PUBLIC SERVICE DISTRICT
SPECIAL MEETING
APRIL 15, 2019
9:30 A.M.
2094 US 220 South, Moorefield, West Virginia**

Present: Rob Harper, Rose Helmick, Justin Basye, Logan Moyers, Connie Sherman, HCPSD;
Jean Flanagan, Moorefield Examiner.

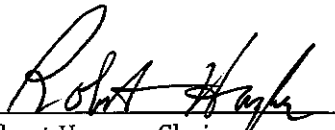
The meeting was called to order at 9:35 a.m. by Chairman Robert Harper. The purpose of the meeting was to discuss the possibility of purchasing property from the Hardy County Rural Development Authority in the Robert C. Byrd Industrial Park for the possible relocation of the District's office and garage/shop facility.

Logan Moyers reported to the District board that following the action taken by the District board at its April board, he had prepared a written request to meet with the Executive Director of the Hardy County Rural Development Authority (RDA) regarding the potential purchase of property located in the Robert C. Byrd Industrial Park for the purpose of relocating the District's office and garage at her earliest convenience and then had the letter hand delivered to the office of the RDA on Tuesday afternoon, April 9, 2019. On Wednesday, April 10, 2019, the District received a phone call from the RDA's administrative assistant informing the District that in response to the letter, a meeting was scheduled for Monday, April 15, 2019 at 10:00 a.m. Wednesday evening Chairman Harper received a phone call and was asked to attend a meeting on Thursday, April 11 at the RDA office. Thursday morning Vice-Chairperson Rose Helmick also received a phone call requesting she also attend the meeting. Board member Justin Basye or General Manager Logan Moyers were not requested to attend the meeting. The meeting was held at 1:30 p.m. at the RDA office consisting of the RDA's Executive Director and members of the RDA Executive Committee which includes Roy Harper, Harold Michael and Derek Barr. At the meeting the price per acre offer was \$12,500 for the 4.38 acre lot (Lot #3) and permission was granted allowing for a gravel work lot and for materials to be stored outside. Any negotiations made during this meeting will need to have final RDA full board approval at its next meeting which is scheduled for April 23, 2019. If the District were to purchase acreage for the purpose of relocating its office and garage, the current site would be put for commercial sale.

Discussion was held regarding the FEMA grant funds and if there is a deadline to use the approve grant funds. Logan Moyers has been in contact with our State Representative who informed him that the normal FEMA deadline is 18 months from the date that the disaster was declared which means the District's deadline currently would be sometime in January 2020. She also told him that an extension can be granted for additional time from 30 to 48 months if needed. The next step is to get cost estimates to establish a total cost to relocate the District's office and garage. The construction project will need to be completed via the public bid process and will require architectural services for which the District has not procured architectural services per the State 5G process. Additional discussion was held on the type of structure for the office building and if the office building and garage should be separate buildings for insurance savings purposes. Rose Helmick suggested a commercial modular type office building and requested that Logan Moyers contact Judy's Mobile Home for a cost estimate for this type of building versus and stick built office building.

There being no further business, Robert Harper made a motion that the meeting be adjourned. Justin Basye seconded the motion. The meeting was adjourned at 10:20 a.m.

The next regular scheduled board meeting will be held **April 3, 2019, 4:30 p.m.** in the conference room of the HCPSD office located at 2094 US 220 South, Moorefield, West Virginia.


Robert Harper, Chairman

These minutes represent a summary of the subject discussed and the actions taken by the members of the Hardy County Public Service District for the special meeting held on April 15, 2019. The meeting and proceedings were electronically recorded. In the event there may be discrepancies or contradictions between the written minutes and the audio recording, the audio recording shall take precedence.